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Microsoft Publisher 2007 topics

Beginner

Getting started

The Publisher interface
Getting help

Basic documents

Basic publications
Object positioning

Multi-page publications

Multi-page layouts
Master pages

Working with text

Text box linking
Paragraph formatting

Tables

Table basics
Table structure
Table formatting

Layout and design techniques

Text boxes
Graphics
Stacking and grouping objects

Finalizing documents

Document output
Print preparation



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Microsoft Publisher 2007 topics

Intermediate/Advanced

Basic design options

Publication setup
Custom colors
The Content Library
The Graphics Manager pane

Typography

Styles and font schemes
Graphics in typography
Precise spacing control
Symbols and special characters

Long publications

Sections
Bookmarks

Mail merge

Recipient lists
Mailing labels
The Mail Merge pane
Mail merge fields
Merged publications

Interactive forms

Web forms
Form settings

Web site publishing

Web elements
Web page options
Web site publishing