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## Microsoft Windows Vista topics

### **Beginner**

#### **Windows Vista environment**

The Windows Vista desktop  
The taskbar and Start menu  
Window management  
Windows Help and Support

#### **Folders and Gadgets**

Folders  
Sidebar and Gadgets

#### **Content management**

Files and folders  
Content searches

#### **Customization**

The desktop and Start menu  
System settings

#### **Internet Explorer and multimedia**

Web browsing  
Customization  
Multimedia content



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## Microsoft Windows Vista topics

### **New Features**

#### **Windows Vista environment**

The Windows Vista desktop  
The taskbar and Start menu  
Sidebar

#### **Content organization**

Personal folders and subfolders  
Content searches

#### **Internet Explorer**

Web browsing  
Security  
Multimedia content

#### **Collaboration tools**

Windows Meeting Space  
Windows Calendar

#### **Customization and security**

Customization  
Security Center  
Windows Defender



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## Microsoft Windows Vista topics

### **Intermediate/Advanced**

#### **System management**

Security Center  
Windows Defender  
System Restore

#### **Managing multiple users**

Windows Vista user accounts  
User switching  
Managing passwords

#### **File management**

Advanced file and folder  
management  
Disk maintenance  
Using Windows Backup

#### **Print management**

Windows printing  
Managing print jobs

#### **Networking**

Windows Networking  
Sharing files  
Sharing printers

#### **Collaboration tools**

Windows Meeting Space  
Windows Calendar